

# How to Make a Reservation

**Step 1:** Go to [www.MyCountyParks.com](http://www.MyCountyParks.com)

**Step 2:** **Guest OR Create a user account** - go to Login in the upper right corner

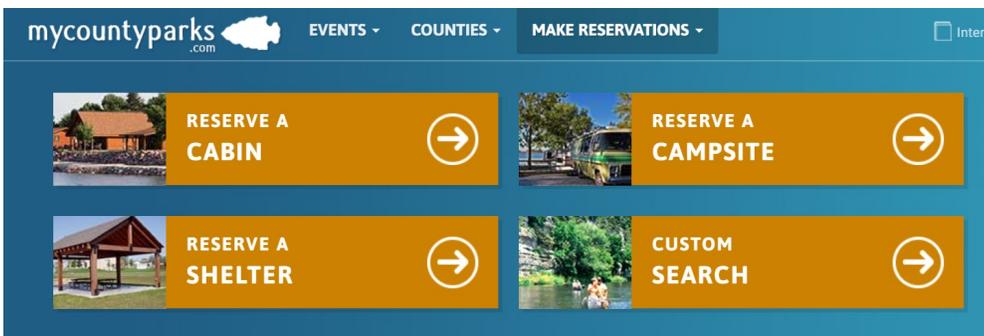


## TIPS to setup account

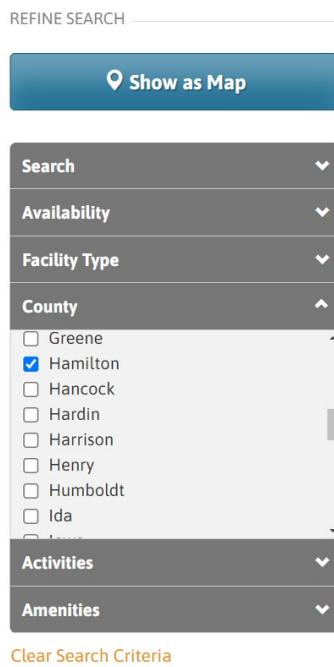
- ⇒ Password can be **NO MORE than 8** with a combination of uppercase, lowercase and numbers - no special characters
- ⇒ Make sure you put the hyphens in your phone number, i.e.: 515-832-9570
- ⇒ Your address must match the address for the credit card being used.

**Step 3:** MAKE RESERVATIONS - at the top of the front page

- ◆ Choose “Cabins” “Campsites” “Shelters” or “Custom Search”



**Step 4:** CHECK AVAILABILITY



- ◆ **Search** = Enter the Park where you want to stay
- ◆ **Availability** = Enter the check-in and check-out dates
- ◆ **Facility Type** = Choose Cabin, Campsite, Lodge, Other, Shelter
- ◆ **County** = Choose the County you want to search for availability

## TIP

- ◇ If you don't care which park you stay in, leave the “Search” area empty. Then just enter the dates and it will show you what is available in Hamilton County.

**Step 5:** RESERVE FACILITY

- ◆ Open the campsite, cabin or shelter you choose
- ◆ Read the “Special Regulations” and “Facility Contract”
- ◆ **BOOK NOW** tab on the right
- ◆ Follow the pages through to the checkout screen
- ◆ An email receipt will be sent immediately

2490 Briggs Woods Trail  
Ph: 515-832-9570  
Webster City, IA, 50595

[Book Now](#)

- [Check Availability](#)
- [View Special Regulations](#)
- [View Facility Contract](#)